

# Leadership for Talents

## Seminar Dates

### 2020

No. E77120	<b>1st Session 2020</b> March 2 – 5, 2020 DE-Berlin
No. E77220	<b>2nd Session 2020</b> June 8 – 11, 2020 DE-Rottach-Egern
No. E77320	<b>3rd Session 2020</b> June 15 – 18, 2020 Brunnen (Nähe Luzern)
No. E77420	<b>4th Session 2020</b> September 14 – 17, 2020 DE-Cologne
No. E77520	<b>5th Session 2020</b> October 19 – 22, 2020 Davos

**Duration: 1 x 4 days**

**Course Fee : CHF 3900.– / € 3700.–**

**Registration: [www.sgbs.ch/e77](http://www.sgbs.ch/e77)**

## Participants

The Seminar addresses younger executives preparing themselves for the next higher and top challenge in their career. These participants have successfully passed already various qualifications in management.

Individual feedback to each participant regarding their personal strengths and communication style.



## Concept

Younger executives are typically in the conflict of being simultaneously a leader and a subordinate. The course "Leadership for Talents" highlights methodologies successful managers utilize and which leadership skills are required to cope with this conflict. Overall it ideally prepares you for your challenges as a manager in general management functions.

The Seminar provides the core concepts of modern leadership and coaching approaches. It helps to strengthen self-confidence in one's own management capacity by learning to apply proven tools and concepts. Finally, the course guides you to focus reflection and action on topics that really matter for success.

## Topics

### Roles and goals – Understanding the Leader role

- Can leadership be learned?
- Working on the vision, mission and values process
- Assessing one's own leadership performance and how it affects subordinates, superiors and colleagues

### Practical leadership techniques

- Being on Mission – 10 principles of personal effectiveness, including self evaluation and feedback
- Effective Coaching–tools and methods: focusing on strengths, affirming potential and motivation.
- Self discipline: self coaching and high performance
- Time management

### Psychology of Winning

- High performance teams: Teams in action
- Effective Communication and moderation
- developing a personal coaching style: Interactive 1:1 coaching sessions
- Energy management and resiliency: Going out of the box

# Registration, Administration, Enrollment

## Office

St. Gallen Business School  
Rosenbergstrasse 36  
CH-9000 St. Gallen

Phone: +41 71 225 40 80  
Fax: +41 71 225 40 89  
Internet: [www.sgbs.ch](http://www.sgbs.ch)  
E-Mail: [seminare@sgbs.ch](mailto:seminare@sgbs.ch)

## Announcement, Confirmation, Hotel

Please complete and return the attached registration form by e-mail, fax or post.

All announcements are accurately checked, in order to set up interesting groups.

After checking the announcement you will get a written registration confirmation and the bill for the course fee as well as detailed information to the hotel and arrival. In case of an overbooked course we will contact you immediately. Hotel reservations are directly carried out by the participants. You benefit from a very reasonable seminar flat rate. Carefully selected hotels favour a stress-free learning atmosphere.

Please note that partial participation in a course is only possible after consulting the study direction.

## Course Fee, Hotel costs, Topics

The course fee (plus VAT, depending where the seminar takes place) includes tuition and all course material. Hotel charges as for example accommodation, breakfast, subsistence of the hotel or conference center are not included. These charges are billed by the Hotel directly to the participants. Of course it is

possible not to spend the night at the seminar hotel. In that case you pay the daily delegate rate directly to the hotel as well. The daily delegate rate of the conference centers in London, Boston and Shanghai is billed directly by the St. Gallen Business School and forwarded to the conference center.

The course fee is charged after the registration and has to be transferred by 6 weeks before the seminar starts.

Please note that missed lectures due to tardiness or absence are not refunded and cannot be made up later. It may be necessary to apply minor changes to the program in order to guarantee a successful course.

## Certificate

Due to the participation of the seminar you will get a seminar certificate.

## Information to the Seminar Hotels

More information regarding our seminar hotels you can find directly on the internet ([www.sgbs.ch](http://www.sgbs.ch)).

## Change of Booking, Postponement

If attendance at a seminar has, for compelling reasons, to be postponed, an administration fee of CHF 300.- will be charged. A re-scheduling is possible only up to 6 weeks before the start of the seminar, and only once. Seminars and parts of seminars not attended are forfeited. In the case of booking changes later than 6 weeks before the start of a seminar, following re-scheduling fees will be billed: up until 4 weeks prior to the start of the course, 20% of the course fee; up until 2 weeks prior to the start of the

course, 40% of the course fee; up until 1 week prior to the start of the course, 80% of the course fee. In case of a later re-scheduling the entire seminar fee is forfeited. Alternatively, a booking for a substitute participant can be made up until 4 working days before the start of the seminar. For booking a substitute participant, an administration fee of CHF 300.- will be charged.

If a participant is obliged for compelling reasons to change a booking for an individual seminar part so as to attend this in another session, then a change in booking fee of CHF 300.- will be charged. The participant should be aware, that in this case program adaptations or alterations may occur. Please therefore contact us 10 days before the start of the seminar in order to talk the seminar program over for preventing program overlaps.

## Cancellation / Withdrawal

The cancellation of an enrolment (a complete withdrawal) is possible up until 3 months before the start of a seminar without charge. In the case of a cancellation (complete withdrawal) up until 8 weeks before the start of the seminar, 20% of the course fee will be charged, in the case of a cancellation (complete withdrawal) up until 6 weeks before the start of the seminar, 40% of the course fee will be charged. After this time, the entire course fee is to be paid as a forfeit, unless provision has been made via re-booking for a substitute participant.

The booking of a replacement participant or deputisation is to be made at the latest 4 working days before the start of the semi-

nar. In the case of booking a replacement participant, an administration fee of CHF 300.- falls due. In principle, seminars may, due to force majeure or because of an insufficient number of participants, be cancelled by the organiser at short notice, however only up until 3 weeks before the seminar start, without being liable for compensation for any resulting consequences.

## Insurance, Liability, Price Changes

We recommend that you take out cancellation insurance policy covering cancellation due to illness and other occurrences. Likewise, it is the client's own personal responsibility to insure against or cover all possible damages or losses which might either directly or indirectly arise from the attendance at a seminar. No matter whether it is due to accident, illness, personal liability, theft, cancellation of the seminar by the organiser, or from damage resulting from the use of the imparted Management knowledge on the part of any participant or the company appointed to us. Any liability on our part is expressly precluded. All matters are subject to Swiss law, the place of jurisdiction is St. Gallen. By the publication of new prospectus/brochures, all previous details pertaining to contents, speakers and prices cease to be valid.

Volume Nov. 2019



# Enrollment Form

We are pleased because of your enrollment.

Mail or Fax to:

**St. Gallen Business School**  
**Rosenbergstrasse 36**  
**CH-9000 St. Gallen**

**Phone +41 71 225 40 80**

**Fax +41 71 225 40 89**

**Internet [www.sgbs.ch/international](http://www.sgbs.ch/international)**

**e-mail [seminare@sgbs.ch](mailto:seminare@sgbs.ch)**



**ab 2000-heute** **St. Gallen Business School**

**Referenzen – Interviews – Teilnehmerstimmen – Diplomarbeiten**

**von Absolventen/-innen der MBA-, Master- & Diplomausbildungen SGBS**

**MBA-, Master- & Diplomausbildungen SGBS**  
 – Berufsbegleitend – für Führungskräfte

**Master Diplome St. Gallen**

[www.sgbs.ch/referenzen](http://www.sgbs.ch/referenzen)

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Seminar-Number, Seminar-Date

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First Name, Family Name

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Company

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Country, ZIP-Code, City

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11/19



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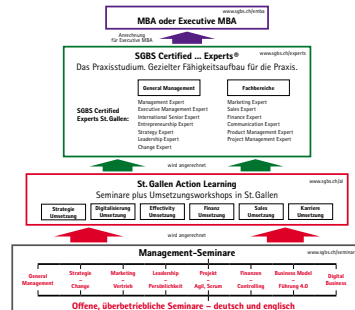
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[www.sgbs.ch/diplome](http://www.sgbs.ch/diplome)

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Enrollment

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